

HIGHLAND COMMUNITY COLLEGE  
BOARD OF TRUSTEES' MEETING MINUTES  
March 28, 2023

Trustees Present: Russell Karn, Vernie Coy, Thomas Smith, Jason Taylor,

Trustees not present: Carl Tharman, Kenneth Huss

Call to Order: Chairperson Thomas Smith called the meeting to order at 6:35 p.m. in the Conference Room of the David Reist Administration Building on the Highland Campus.

Approval of the Agenda: It was moved by Mr. Coy, seconded by Mr. Karn, that the agenda be approved as presented. Motion passed.

Executive Session: It was moved by Mr. Taylor, seconded by Mr. Coy, that the Board go into Executive Session at 6:35 p.m. for no more than 1 hour to consult with legal counsel regarding information that is deemed attorney-client privilege. Motion passed. President Deborah Fox and Shazzie Naseem, legal counsel, were asked to remain in the session.

It was moved by Mr. Taylor, seconded by Mr. Coy, that the Executive Session at 7:35 p.m. be extended for no more than 15 minutes. Motion passed. President Fox and Shazzie Naseem were asked to remain in the session.

The Board reconvened to Regular Session at 7:50 p.m.

A recess was held from 7:50 p.m.—8:10 p.m.

The Board reconvened to Regular Session at 8:10 p.m.

Approval of the Minutes: It was moved by Mr. Taylor, seconded by Mr. Coy, that the Minutes of the February 22, 2023 Regular Meeting be approved as presented. Motion passed.

Approval of the Warrants: It was moved by Mr. Coy, seconded by Mr. Taylor, that warrants numbered 472603 through 472781 be approved as presented. Discussion. Motion passed.

Public Comment: None.

Tuition and Fees Approval for FY24: The Board was provided with an updated spreadsheet of a proposed tuition and fees increase for the 2024 fiscal year. Discussion. It was moved by Mr. Coy, seconded by Mr. Taylor, that the proposed tuition and fee increase for the 2024 fiscal year be approved. Motion passed.

Academic Affairs: Mrs. Sharon Kibbe, Vice President for Academic Affairs, was not present but provided a written report.

Technical Education: Mr. Lucas Hunziger, Vice President for Technical Education, was not present but provided a written report.

Student Services: Dr. Eric Ingmire, Vice President for Student Services, gave an update on the marketing department and what projects they are currently working on. He confirmed that Chelsea Caudle has been hired to fill the Athletic Advisor position and is doing great. Admissions is hosting Sophomore Visit Day on March 31<sup>st</sup> for all local high schools. He discussed scholarships, campus visits and fall applicants.

Finance and Operations: Mr. Randy Willy, Vice President for Finance/Operations, provided cash balance reports through February 2023 and reviewed income and expense reports. He discussed the estimated cleanup costs from the water damage at the Wamego center.

Trustee's Report: None.

President's Report: President Fox confirmed that basketball season has come to an end and track, baseball and softball will be starting their seasons this week. She gave an update on the All- Star games that took place last weekend (March 25<sup>th</sup> & 26<sup>th</sup>) and had a wonderful turn out. Eight of the All-Star volleyball players were signed to join the HCC volleyball team for the upcoming season. President Fox gave expressed gratitude for all the hard work of the coaches and graphic design team for making the All-Star event a success. The Doniphan West Junior High will be hosting a track meet at the College on March 30<sup>th</sup>. She confirmed that the new discus net has been set up and ready to use. On April 14<sup>th</sup> she will be attending the Phi Theta Kappa All-American Banquet in Junction City. Clair Geiger and Derek Scheuerman are the two representatives from HCC that have been chosen for the All-Kansas Academic Team at the banquet. On April 8<sup>th</sup> Highland baseball will play Johnson County Community College followed by a luncheon honoring Carl Heinrich who is retiring as Kansas Jayhawk Community College Conference (KJCCC) Commissioner.

Announcements: None.

Executive Session: It was moved by Mr. Coy, seconded by Mr. Taylor, that the Board go into Executive Session at 9:15 p.m. for no more than 30 minutes to discuss Non-Elected Personnel. Motion passed. President Fox was asked to remain in the session.

The Board reconvened to Regular Session at 9:45 p.m.

Adjournment: Chairperson Smith declared the meeting adjourned at 9:45 p.m.

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Thomas Smith  
Chairperson

Date

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Carl Tharman  
Secretary/Treasurer